1. What do you mean by cells in an excel sheet?

Ans: : A cell is a rectangular area formed by the intersection of a column and a row. Cells are identified by the Cell Name or Reference, which is found by combining the Column Letter with the Row Number.

1. How can you restrict someone from copying a cell from your worksheet?

Ans: On the Review tab, click Protect Sheet. In the Allow all users of this worksheet to list, select the elements you want people to be able to change. Move the pointer to cells for which the Locked box is checked on the Protection tab of the Format Cells dialog box. By default, users are allowed to select locked cells.

3. How to move or copy the worksheet into another workbook?

Ans: Click the sheet that you want to copy to the other workbook. On the Edit menu, click Sheet Move or Copy Sheet. On the To book menu, click the workbook that you want to move the sheet to

4.Which key is used as a shortcut for opening a new window document?

Ans : CTRL+N (NEW DOCUNMENT TO OPEN)

5. What are the things that we can notice after opening the Excel interface?

ANS: The Excel Starter startup screen appears, and a blank spreadsheet is displayed. In Excel Starter, a spreadsheet is called a worksheet, and worksheets are stored in a file called a workbook. Workbooks can have one or more worksheets in them.

6. When to use a relative cell reference in excel?

Ans: By default, a cell reference is a relative reference, which means that **the reference is relative to the location of the cell**. If, for example, you refer to cell A2 from cell C2, you are actually referring to a cell that is two columns to the left (C minus A)—in the same row (2).